




MEMORANDUM

TO : All DOST-SEI Undergraduate/Graduate Scholar/Scholar-Graduates

FROM : 
FILMA G. BRAWNER, PhD
Director

SUBJECT : **PROCESSING TIME FOR DOST-SEI TEMPORARY AND FINAL CLEARANCE; AND BUREAU OF IMMIGRATION TRAVEL ORDER**

DATE : 27 June 2011

As part of the monitoring and tracking scheme of DOST-SEI undergraduate and graduate scholars, your names have been submitted to the Bureau of Immigration (BI), which upon prior clearance from DOST-SEI, shall issue your departure order that will allow to travel out of the country.

Please take note that DOST-SEI processes request for temporary or final clearance for a **minimum of three (3) working days upon receipt of the request (with complete requirements)**. Moreover, per letter dated 13 September 2007, the BI has informed DOST-SEI that its Law and Investigation Division will only process the appropriate clearances for DOST-SEI scholars **within three (3) days upon receipt of the request** of the scholar for travel clearance and/or lifting order from the list of DOST-SEI scholars needing clearance.

For the requirements, you may visit www.science-scholarships.ph.

Please be guided accordingly.

Thank you.